

**Borough of Poole & Poole Housing Partnership
Housing Options Appraisal
Resident's Panel Meeting**



MINUTES OF THE MEETING OF THE RESIDENTS' PANEL

HELD ON WEDNESDAY 10TH DECEMBER 2008 AT 1730HRS

AT BEECH HOUSE

The meeting commenced at 1730hrs and finished at 1900hrs

Present:

Mr B Jones
Mr R Aggett
Mrs V Wood
Mr R Wood
Mr C Moody
M E Peel
Mr Ross
Mrs H Ross
Mrs A Deacon
Mr A Khan
Mr R Saunders
Ms J Bagwell
Mrs S Evans
Mrs D Knights
Mrs L.A Moore
Mr N Farenden
Mrs A Sorge
Mr J Tyrrell
Mrs M Churchill
Mr B Muspratt
Mr B Grant
Mrs M Hubbard
Miss lamb
Mrs M McLaughlan
Mrs May
Mrs Murdoch
Mrs C Heald
Mr H Martin

BoP Staff:

David Mullany

Options Appraisal Project Mgr

PHP Staff:

Joe Logan
Bill Shaw
Carmelina Brown
Michael Lydon
Michelle Butler
Marie Stopford

Chief Executive for PHP
Head of Best Value & Performance
Head of Housing Management
Housing manager
Policy & Performance Officer
Resident Involvement Co-ordinator

2.1	The role of the communications group is to share the information from all meetings with as many residents as possible, in the clearest way possible.	
2.2	It was agreed that the Communications group would benefit from resident representatives joining them to ensure that communication is clear and appropriate.	
2.3	The Panel were asked for volunteers.	
2.4	The following members put their names forward: Barry Grant Andy Ross Rob Saunders Dee Knights Rod Wood Norma McLaughlan Ann Deacon	
2.5	A meeting to discuss the communications group will be arranged to precede the Residents' Panel meeting.	CMcK 14.01.09
<u>3.0</u>	<u>SPECIALIST ADVICE</u>	
3.1	The Borough has appointed Housing Quality Network (HQN) as specialist advisors to the project. HQN will provide specialist financial advice and help to train Working Party members	
<u>4.0</u>	<u>WORKING PARTY</u>	
4.1	It has been agreed that an additional two more residents may sit on the working party.	
4.2	The following residents put themselves forward: Rob Saunders Chris Moody Maureen Churchill Ray Aggett Ann Sorge Brian Muspratt Barry Grant	
4.3	A secret ballot will be held at the next meeting.	DM 14.01.09
<u>5.0</u>	<u>SPECIALIST RESIDENT ADVISOR</u>	

5.1	The Residents' Panel will, in conjunction with the Borough, appoint the Specialist Resident Advisor. It was agreed that a small group of Panel representatives would do this.	
5.2	The following residents will be on the recruitment panel Brian Jones John Tyrrell Ali Khan Ray Aggett	
5.3	Bill Shaw will contact the representatives.	BS 08.01.09
<u>6.0</u>	<u>PROJECT LOGO AND BRANDING</u>	
6.1	It was agreed that the residents elected to the communications group will help agree the name of the project.	
6.2	The Panel liked the name 'Your Home, Your Decision.'	
6.3	It was acknowledged that more pictures need to be included in any documents to attract attention.	
6.4	It was acknowledged that the Housing Strategy Panel had insisted that no money is spent unnecessarily at their meeting in November.	
6.5	It was agreed that the Residents' Panel and other resident groups would receive more information about the funding of the options appraisal project.	DM 14.01.09
<u>7.0</u>	<u>FREQUENCY AND TIMING OF MEETINGS</u>	
7.1	It was agreed that the Panel would meet on a monthly basis on Wednesday at 1730hrs.	
7.2	Suggested dates are: 14 th January 11 th February 11 th March 15 th April 13 th May 10 th June 15 th July 12 th August	

	16 th September	
<u>8.0</u>	<u>DATE OF NEXT MEETING</u>	
	Wednesday 14 th January 2009 at 1730hrs	

APPENDIX 1

SCHEDULE OF KEY DECISIONS MADE